

St Dennis Parish Council  
Minutes of the Ordinary Council Meeting held in the Clay  
Tawc Centre on Tuesday 3<sup>rd</sup> October 2017 at 7.00pm

**Present:** Cllr Mrs J Clarke (chairman), Cllr Mrs K Taylor, Cllr Mr N Edmunds, Cllr Ms S Kelsey, Cllr Mrs T Edmunds

**In Attendance:** Lynn Clarke Parish Clerk, Pauline Pragnell Deputy Clerk, Cornwall Cllr Fred Greenslade, PCSO Relph & Rev Paul Arthur

**91/17 Apologies**

Cllr Bates, Cllr Panks, Cllr Cotton, Cllr Snell, Cllr Bell. Apologies accepted proposed by Cllr Taylor, seconded by Cllr N Edmunds all in favour.

**92/17 Declarations of Interest**

None Declared

**93/17 Public Participation to include the Police Report**

- a) The Police report was read by PCSO Relph

**Police Report 03<sup>rd</sup> Oct 2017**

**This report covers the period of the 06/09/2017 to the 03/10/2017**

Over the last month there have been **8** crimes in the parish

- Theft – Enquiring ongoing (suspect) domestic related
- Common Assault – No further action (suspect)
- Criminal Damage - Undetected
- Theft - Undetected
- Criminal Damage - Undetected
- Criminal Damage - Undetected
- Common Assault – Undetected (suspect)
- Criminal Damage –Undetected (suspect)

**One** of the crimes reported this month is domestic related, **four** of the crimes reported have suspects.

There have been **20** calls to the police over the last month in the parish.

Calls reported are as follows:

RTC **3**, Concern for welfare **5**, Abandoned Call **1**, Domestic logs **3**, Road related offences **1**

There has been reports from the public that there is continued and / bullying in the park on Fore Street, but these reports have not been called in at the time just informed in passing. There has been further damage to park equipment and graffiti on the bus shelter at Gothers Road. I will patrol the areas when possible. Graffiti also reported in St Stephen. St Dennis

crime CR/080907/17 St Stephen crime CR/080320/17. If you have any information relating to these crimes, please email 101 or call and quote the crime reference numbers.

Thank you,

PCSO 30004 Ally Relf

<b>St Dennis Parish Council Report</b>		
<b>DATE OF MEETING</b>	<b>03rd Oct</b>	<b>2017</b>

Area  
GA2B

Type of Crime				Number
Non- Counting Action Fraud			=	
Criminal Damage			=	4
Criminal Damage to Vehicle			=	
Harassment			=	
Shoplifting			=	
Theft			=	2
Harassment without Violence			=	
Burglary	attempt		=	
Burglary			=	
Possession of Drugs			=	
Section 4A Public Order			=	
Assault of a Constable in the execution of his/her duty			=	
Assault			=	2
Affray			=	
Dog not under control			=	
Domestic			=	
Communications Act 2003 (domestic)			=	
Send false message by public electronic communication			=	
<b>Total for Period</b>			<b>=</b>	<b>8</b>
Suspects/Offenders Arrested/ Charged/ Bailed, JR.			=	<b>4</b>

Cllr Mrs J Clarke thanked the PCSO for attending, discussions took place regarding the graffiti at the bus shelter on Gothers Rd, Cllr Mrs J Clarke asked the PCSO if a reward being offered may help the situation, this would be personally offered by the chair and not from the Parish council funds. Clerks to draft a press release regarding the incident.

Rev Arthur spoke of incidents of graffiti that have occurred in the Roche area and asked if they could be related.

PCSO Relph reported that there have been reports of a small minority of the park users causing problems with abs and bullying but there are in general a lot more people using the area.

Cllr Ms S Kelsey asked the PCSO about the levels of crime in the area in general, PCSO informed that crime levels at present are staying even reported logs are declining, Cllr Mrs J Clarke asked the PCSO if this could be due to the PCSO covering a larger area, the PCSO's response was that this could be a factor as several incidents were reported whilst covering the St Dennis area and at this present time the resources are not available.

b) Public Participation:

- a) The plans for the memorial parade were discussed and the Rev Arthur the church have agreed to the purchase of the notice signs and thanked the clerks for the work carried out so far. Deputy Clerk Pauline Pragnell asked if the lane would need to be cut back, Rev Arthur confirmed that this would need to be done prior to the day – Deputy Clerk to arrange.

c) Cornwall Cllr's Report:

- 1) Cornwall Cllr Mr F Greenslade reported that the incinerator has broken down now and is only operating at a 50% capacity.  
The Cornwall Cllr spoke about the 36 Cllrs that are due to be cut from Cornwall Council because of the boundary review, this will mean that Cllr's will have to cover a larger area and resources will be stretched, although the Cllr numbers will decrease a need for secretarial support is forecast to increase. Cllr Mrs J Clarke feels that cutting the number of Cllrs will decrease and the issue of the larger boundaries will inevitably lead to the one to one work diminishing, the impact now on Town and Parishes is unknown but Cllr Greenslade suggested that there may be an increase to the workload. Cllr Ms S Kelsey asked when this will come into effect and was informed that 2021 the next elections.

**94/17 To adopt the Minutes of the Ordinary Council Meeting held on the 5<sup>th</sup> September 2017.**

It was resolved to accept the minutes of the 5<sup>th</sup> September 2017 **Proposed by Cllr Mrs K Taylor seconded, Cllr Mr N Edmunds, all in favour.**

**95/17 To note the minutes of the following meetings and Full Council to adopt the recommendations therein.**

- a) General Purpose – Clerk informed the councillors that the following policies had been reviewed and were now on the website, Grievance Policy, Disciplinary Policy, Absence management policy, policy for broadcasting or using social media at meetings and the policy for handling information requests. The purchase of equipment was agreed two rubbish bins, one lawnmower, a pesticide storage cabinet and the hire of 6 x walkie talkies for the remembrance parade.

**96/17 Matters Arising – Information only**

Neighbourhood plan – agenda item for this meeting

Cemetery – gate replaced but needs attention **Action Deputy Clerk to arrange work.**

Japanese knotweed – reported to Cornwall Council and Tregothnan estates.

Horses using footpath – issue still being investigated with Countryside Officers.

Consultations – emailed to all Cllrs.

Response to Waste Collection and cleansing enquiry – report forwarded to CALC  
Footpath 416/231 – Kissing gate installed footpath not yet open due to further work required following another incident of vandalism.

Double yellow lines – enquiries have been made Cllrs asked if they would like the quotes to be carried out as two separate packages of work and informed that Robartes Rd and Whitegate area are on schedule for re-surfacing works so do not include at this present time to be heard at next general-purpose meeting.

#### **97/17 Reports from outside bodies**

None

#### **98/17 Recent damage and action for the bus shelter**

Cllr Mrs J Clarke informed fellow Cllr's that a company had approached her regarding the recent damage offering pressure washer services at a cost of approximately £80 per shelter. This being an ongoing issue at this present time a decision as to whether this service is required will be made later and information kept on file. Cllr Ms S Kelsey proposed that the shelter should be painted as soon as possible Trevithick Supplies have offered to donate the paint. Seconded by Mrs K Taylor. Both will arrange a suitable time to re-paint. It was agreed for the clerk to look at the cost of anti-graffiti paint / lacquer to be applied and report back.

#### **99/17 Update on Neighbourhood Plan**

Cllr Mrs T Edmunds showed Cllrs the proposed leaflet at a cost of £36 for 500 it was agreed to purchase proposed by Cllr Mrs J Clarke seconded by Cllr Mr N Edmunds. Poster to be ordered and distributed as soon as possible.

#### **100/17 Update on remembrance parade and poppy field enhancement.**

Remembrance parade covered earlier in the meeting with Rev Arthur. The poppy field area was discussed, and Cllr Mrs J Clarke proposed the Clerks have delegated powers and a budget of up to £200 to purchase flowers and bulbs to enhance the area, seconded by Cllr Mr N Edmunds all in favour. Cllr Ms S Kelsey offered to help with the planting.

#### **101/17 Consultations and Surveys received up to time of meeting**

The Clerk read the outline of a consultation on planning for the right homes in the right places – Agreed this should come under the Neighbourhood Planning umbrella and will be looked at further after the meeting on the 16<sup>th</sup> October 2017. responses

#### **102/17 Highways and Footpaths Matters**

- a) Cllr Greenslade raised the issue of the car park and footpath in Robartes Rd, ownership of the lane is in dispute and has been an ongoing issue. This is a well-used footpath and needs to be kept open for public use. Cllr Greenslade suggested that the Parish Council adopt the lane for future maintenance. Cllr Mrs J Clarke raised concerns regarding the maintenance. – **Action Deputy Clerk to investigate the adoption of the lane working with Cllr Greenslade.**
- b) Foot path between Manson Place and Trelavour road, complaints and concerns raised regarding the condition of this path, the clerk informed the Cllrs that this

has been reported to Ocean Housing and the have informed that the path in question is partly the responsibility of Ocean. **Action – Deputy Clerk to investigate area and contact property owners if necessary regarding maintenance of footpath.**

- c) Issue raised from Cllr Panks via email regarding the weed spraying in the area – Cllrs informed that the equipment had been agreed and will be ready to start soon.

#### **103/17 Grant Requests**

Cornwall Schools Cricket association – Clerk to obtain more details and advise applicant on the best way to proceed.

Cornwall Air Ambulance – Clerk to investigate how much was donated last time and donate the same amount – Proposed by Mrs J Clarke seconded by Cllr Mrs K Taylor all in favour.

#### **104/17 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.**

Invitation from CALC to attend conference on Saturday 14<sup>th</sup> October regarding the boundary review – Cllr Ms S Kelsey will confirm if able to attend on behalf of St Dennis Parish Council.

#### **105/17 Financial**

- a) To approve September payments to creditors as presented to the table. Payments were accepted. **proposed by Cllr Mrs J Clarke, seconded by Cllr Mr N Edmunds all in favour.**
- b) The Bank Balances as at 31<sup>st</sup> July 2017 were reviewed by the Parish Council and approved **proposed by Cllr Mrs K Taylor seconded by Cllr Ms S Kelsey all in favour.**

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

#### **106/17 Confidential items – Minuted Separately**

Staffing – Resolved

Playing Field Issues – Clerk to keep Councillors updated.

There being no other business to be transacted the Chairman closed the meeting at 9.15pm.

Signed: .....

Chairman of St Dennis Parish Council